

Animal Exposure Program Enrollment Checklist

1. Prior to enrollment, please read the Animal Exposure Program document on the [EHS website](#) by clicking on the “**EHS Programs**” section of the toolbar and click on “**Animal Exposure Program**” under Research and Environmental Support.
2. Download the Animal Exposure Program Packet. The three required forms in the packet are:
 - a. Animal Exposure Program Medical Questionnaire (AEPMQ)
 - b. Centra Care Authorization Form
 - c. Occupational Health Clearance Form
3. Principal Investigator (PI), Supervisor or the Designated Contact Person should fill out and sign the Centra Care Authorization Form for the enrollee. The PI may sign his/her own Centra Care Authorization Form when self-enrolling.
4. The PI, Supervisor or the Designated Contact Person shall be aware if any additional services other than screening for animal exposure are needed for the enrollee. The PI, Supervisor or the Designated Contact Person shall select the appropriate additional services on the Centra Care Authorization Form. These services may include:
 - a. Respirator Examination
 - b. Hepatitis B/Tetanus immunizations
 - c. QuantiFERON®-TB Gold Test for BSL-3 access
5. Enrollees should fill out their own AEPMQ to the best of their ability and sign it. It is important for the enrollee to provide all requested information on the AEPMQ so that he/she can be properly evaluated by the physician. It should not be reviewed by the PI, Supervisor or the Designated Contact Person.
6. The AEPMQ is considered confidential and must only be provided directly by you to Centra Care in-person, via fax to a secured fax number, or via email (by following instructions on how to encrypt a PDF document with password on the webpage). Once the AEPMQ is submitted with a copy of an identification (ID), access to the form is limited by federal law (e.g., HIPAA). If forms will be faxed, please send documents to 407-200-9231, and they will be sent directly to the Occupational Health Physician.
7. If you arrive without a completed and signed Centra Care Authorization Form, your forms will not be accepted and you will be redirected to your PI, Supervisor or the Designated Contact Person to complete the form.
8. If bringing the three completed forms to a Centra Care location at either University, Conway, Lake Nona, South Orange or Employer Care for processing, and additional services other than submittal of the AEPMQ are marked in the Centra Care Authorization Form, it is highly recommended to call and make an appointment. It is unlikely that a medical evaluation may be requested by the Occupational Health Physician during your visit. If further evaluation is required after your AEPMQ is reviewed, Centra Care will reach out to the enrollee directly. Most individuals will not require a medical evaluation.

Centra Care Addresses:

- a. For individuals at UCF Main Campus, University Centra Care at 11550 University Boulevard, Orlando; phone: 407-384-0080
 - b. For individuals at Lake Nona Campus, the closest location is the Conway Centra Care at 5810 South Semoran Blvd, Orlando; phone: 407-207-0601 and 9637 Lake Nona Village Place Orlando; phone: 407-723-1365
9. Upon completion, Centra Care will send an Occupational Clearance Form to EHS to be filed. EHS will provide a copy of the form to the enrollee and PI or Supervisor. No confidential medical information is contained on the Occupational Clearance Form.
 10. In addition to enrolling, you must complete the Animal Exposure in a Research Setting Training online every three years by registering through the [EHSA Log In](#).

Animal Exposure Program Medical Questionnaire

Name: _____ UCF ID# _____ Employee Student Volunteer

Address: _____ Phone: _____

Email: _____ Date of Birth: _____ Cell Phone: _____

Supervisor/PI: _____ Department Name: _____ Date: _____

A. Immunization and Infectious Disease History

Have you ever had or do you now have any of the following immunizations? You must supply most recent year for immunization.

If the answer is yes, you must supply a date. If the answer is no, check the 'no' column. If the answer is unknown, select "Don't know."

Incomplete forms will be returned.

Vaccination History

	Yes	Date	No	Don't Know	Incomplete (Hep. B only)
Tetanus		_____			
Hepatitis B (Series of 3)		_____			

1. Will you be working with any biological materials? Yes No

If yes, please explain:

2. Have you ever been diagnosed with an infectious, viral, bacterial, or parasitic illness that had been confirmed to have come from an animal? Yes No

If yes, please explain:

3. Have you ever suspected that you acquired an illness from an animal or animal materials/tissue at work or elsewhere, but were unable to confirm this? Yes No

If yes, please explain:

B. Medical History

1. Have you been told by a physician that you have an immune compromising medical condition or are you taking medication that impair your immune system (steroids, immunosuppressive drugs, or chemotherapy)? Yes No

If yes, please explain:

2. Have you been told by a physician that you have a chronic medical condition? Yes No

If yes, please explain:

3. Are you currently taking any other medications? Yes No

If yes, please explain:

C. Allergies/Asthma

1. Are you allergic to any animal(s)? Yes No

If yes, list the animals that cause your allergy symptoms: _____

2. Do you have any other known allergies? Yes No

If yes, please describe: _____

3. List symptoms that occur when you are suffering from your allergies: _____

4. Does personal protective equipment alleviate these symptoms? Yes No

5. List treatment that you receive to relieve your allergy symptoms: _____

6. Do you have asthma caused by or related to allergies? Yes No

If yes, list cause(s):

7. Do you have skin problems related to work (e.g. reactions to latex gloves, dry/cracked skin, rashes)? Yes No

If yes, please describe: _____

8. Do you experience shortness of breath at work? Yes No

9. Outside of work, do you have any exposure to animals? Yes No

D. Additional Questions and Concerns

1. Do you wish to talk to a medical provider concerning laboratory/client animals, hazards, or this questionnaire? Yes No

E. Field Research

Do you have (or have you ever had) any of the following:

- | | | |
|--|---|--|
| <input type="checkbox"/> Heart attack or heart disease | <input type="checkbox"/> Arthritis or joint problems | <input type="checkbox"/> Knee problems |
| <input type="checkbox"/> Eye problems (except glasses) | <input type="checkbox"/> Neck problems | <input type="checkbox"/> Back problems |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Joint or back surgery | <input type="checkbox"/> Groin hernia |
| <input type="checkbox"/> Dizziness or passing out | <input type="checkbox"/> Blood clots or bleeding disorder | <input type="checkbox"/> Numbness |
| <input type="checkbox"/> Stroke | <input type="checkbox"/> Seizures | <input type="checkbox"/> Muscle weakness |
| <input type="checkbox"/> Work-related injury | <input type="checkbox"/> Health issue limiting your ability to work (past or present) | |

Please explain all items checked above:

I certify that the above information is accurate and complete. I understand that false or misleading information may cause me to be disqualified as an applicant/employee.

Enrollee Name (print) _____

Enrollee Signature _____

Date: _____

Occupational Health Clearance Form

Enrollee must fill out the contact information below.

Name: UCF-ID Phone No:
 E-Mail: Date: Department Name:
 Supervisor/PI: Employee Student Volunteer

For Physician Use Only

A. Respiratory Program

The individual listed above was evaluated according to the requirements from the Occupational Safety and Health Administration (OSHA) 29 CFR 1019.134 Respiratory Protection Standard.

Yes No

The result of the evaluation showed that the employee/student/volunteer

- 1) Is capable of using a respirator without restrictions.
- 2) Is capable of using a respirator with the following restrictions.

Restrictions:

B. Animal Exposure Program

The individual listed above was evaluated using the UCF Animal Exposure Program Medical Questionnaires.

Yes No

The result of the evaluation showed that the employee/students/volunteer has

- 1) No restrictions on animal exposure.
- 2) Specific restrictions on animal exposure. >>Required: Applicable Species:
- 3) Requires further medical evaluation.
- 4) No restriction on field research.

Restrictions:

C. BSL3 Access Program

The individual listed above was evaluated:

Yes No

- 1) Requires further medical evaluation.
- 2) Is cleared to enter the BSL3 Laboratory.

D. Hearing Conservation Program

The individual listed above was evaluated according to the requirements from the Occupational Safety and Health Administration (OSHA) 29 CFR 1019.95 Occupational Noise Exposure.

- 1) Audiogram was successfully conducted.
- 2) Audiogram needs to be repeated.

E. Other Occupational Exposure Evaluation

Physician's Name and License # (Print)

Date

Signature



Employee / Applicant: _____

University of Central Florida

_____ **Medical Surveillance AEP (24501094)**

Available at these Centra Care locations - University, Lake Nona, South Orange and Employer Care

Exams		Lab Tests	
<input type="checkbox"/>	Animal Worker Medical Directorship questionnaire review	<input type="checkbox"/>	Hepatitis B Antibody
<input type="checkbox"/>	Respirator Examination Medical Directorship questionnaire review	<input type="checkbox"/>	Complete Metabolic Panel (CMET Panel)
<input type="checkbox"/>	Dive Physical Examintion	<input type="checkbox"/>	HEMGPD
<input type="checkbox"/>	Other: _____	<input type="checkbox"/>	Lipid Panel
<input type="checkbox"/>	Other: _____	<input type="checkbox"/>	Other: _____
Occupational Health Testing		Immunizations	
<input type="checkbox"/>	Spirometry - Pulmonary Function	<input type="checkbox"/>	Hepatitis B Vaccination
<input type="checkbox"/>	Audiometry	<input type="checkbox"/>	PPD - TB Test
<input type="checkbox"/>	Titmus Vision Screening	<input type="checkbox"/>	Quantiferon blood draw - Lake Nona, South Orange & Employer Care only
<input type="checkbox"/>	OSHA Respirator Questionnaire	<input type="checkbox"/>	Hepatitis A Vaccination- call ahead to the center - this is special order
<input type="checkbox"/>	Resting EKG	<input type="checkbox"/>	Influenza Vaccination
<input type="checkbox"/>	Two View Chest X-ray	<input type="checkbox"/>	Meningitis - at Employer Care only
<input type="checkbox"/>	Exit Exam	<input type="checkbox"/>	MMR - call ahead to the center - this is special order
		<input type="checkbox"/>	Pneumonia - at Employer Care only
		<input type="checkbox"/>	Polio - at Employer Care only
		<input type="checkbox"/>	Typhoid - at Employer Care only
		<input type="checkbox"/>	Varicella - at Employer Care only
		<input type="checkbox"/>	Yellow Fever - at Employer Care only
		<input type="checkbox"/>	Twinrix - call ahead to the center - this is special order
		<input type="checkbox"/>	Tdap
		<input type="checkbox"/>	Tetanus
		<input type="checkbox"/>	Shingles (Zoster) - at Employer Care only

Supervisor: _____

Date: _____

Phone: _____

Phone Auth From: _____

Received by: _____

Date: _____

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