



Transmittal

From: _____

To: UCF Building Department

Date: _____

Permit #: _____ Bldg. #: _____ Project Name: _____

Project#: _____ SFM#: _____

WE ARE TRANSMITTING HERE WITH / FOR YOUR:

- ◆ Approval and/or signature
- ◆ Review and comment
- ◆ Use
- ◆ Further handling
- ◆ Record

THE FOLLOWING:

Copies	Description of each item

IMPORTANT

REMARKS: Please reference the building permit number on all documents.

Original Value of Work: _____

Current Value of Work: _____

Project manager or contact person: _____

Email Address: _____

Phone number: _____